

SKCCC Membership Review: Standard Operating Procedures

Purpose:

To ensure appropriate placement of new members into the SKCCC Research Programs, evaluate potential changes in membership, and monitor member metrics.

Membership Review Committee:

Chair: Deputy Director

Co-Chair: Assistant Director for Cancer Research Administration

Members: One leader from each Program and the Associate Directors for Population Science, Basic Science, Clinical Research, Translational Research, Cancer Research Administration, Consortium Liaison.

Requirements for SKCCC Full Membership (FM):

1. Possession of a cancer-focused R01 or other eligible cancer-focused grant within the last 12 months (minimum \$250,000/year in Direct Costs for at least 3 years)
OR
2. PI of cancer focused clinical trial(s) with at least 5 accruals in total within the last 12 months

Note: Stewardship of the cancer center through participation in meetings, retreats, committees, community outreach, and philanthropic events is recommended for Full Members.

Requirements for SKCCC Associate Membership (AM):

1. Interest in cancer related projects, and a commitment to apply for cancer focused funding, open cancer focused clinical trials, or accruing to existing cancer focused trials, and participate in cancer-focused initiatives.
 - a. Interest and commitment will be assessed based on the applicant's description in their Cancer Research Statement within the membership application.
2. To maintain AM status, the requirement above (point #1) must be fulfilled **AND** Stewardship Requirements should be met as per below:
 - a. Stewardship of the cancer center through participation in meetings, retreats, committees, community outreach, and philanthropic events.
 - b. Stewardship will be assessed based on incurred stewardship points (Appendix A). A minimum of **10 stewardship points** must be accrued within the yearly Stewardship Review Plan (SRP).

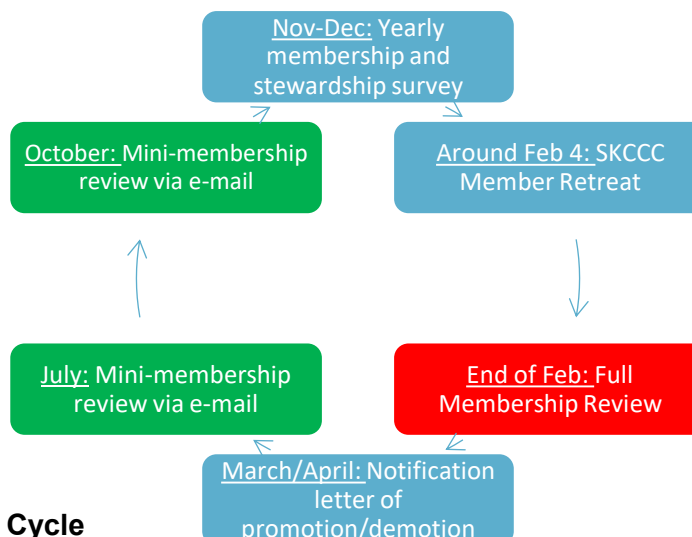


Figure 1 Membership Review Cycle

Membership Privileges

- Discounts on SKCCC Shared Resources
 - Bioinformatics/Biostatistics
 - Translational Pathology (and biorepository)
- Access to resources at other institutions
 - MOUs with Drexel and Wistar give us access to equipment on both campuses
- Access to SKCCC Educational Opportunities
 - Clinical Trial Bootcamp
 - Grant and trial writing support
- Access to SKCCC Pilot Funding
 - Travel awards
 - Trial and grant seed funding
- Invitations to SKCCC events and collaborative meetings
 - Program Leaders and Associate Directors provide mentorship and opportunities to collaborate with other cancer center members
 - Opportunities to engage with community outreach and education
- Advertising of your successes through our social media channels

FULL MEMBERS ONLY: All of the above plus use of the NCI-designation badge regardless of location, additional opportunities for funding and support, and leadership opportunities.